

# Hawaii Car Transport - Shipping Requirements

A Vehicle shipment booking is required prior to delivering your vehicle to any of our terminals.

**To make a booking, please call (808) 445-6695.**

## **Step 1 – Appropriate Documentation**

The following documents are required from all origins :

- Listed owner on the title must be the shipper and show picture ID/proof of ownership (state/Fed ID).
- Copy of the title and current registration for vehicle.
- If there are two owners listed on the title, both owners must be present with picture IDs and/or written notarized statements from the owner(s) not present authorizing shipment export of the vehicle. **(Eastbound Autos Only)**
- If title is not clear of liens, there must be a letter from the Lien Holder releasing vehicle for transportation to/from Hawaii on official letterhead - see next item. **(Eastbound Autos Only)**

### **Lien Authorization Letter (Only required if leaving Hawaii and the vehicle is currently being financed or leased)**

Customer must present a letter from their creditor/lessor, written on their letterhead, that authorizes the shipment of the vehicle out of state. If the letter does not specify an expiration date, then it is valid for 30 days from the issue date. The original title is not needed since the lien authorization will be provided. **(Eastbound Autos Only)**

### **Absent Owner Authorization (Only required if leaving Hawaii and registered owner(s) are not present at time of drop off)**

A notarized letter from the absent owner(s) allowing another individual to drop off on their behalf is required if the registered owner(s) of the vehicle are not present. **(Eastbound Autos Only)**

**\*\*Please note: MOST terminals will require an appointment for drop-off (MON – FRI) at least 24 hours in advance\*\*  
(all documents must be submitted and confirmed prior to being able to schedule).**

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## Vehicle Condition Requirements

### **1. Vehicles must be in safe operating condition**

- a. Fully operational brakes, transmission and steering
- b. No leaking fluids
- c. Inflated tires
- d. All windows must be intact and unbroken
- e. The vehicle cabin must be enclosed. For convertibles, the top must be properly installed & attached

### **2. One-fourth Tank of gasoline or less**

It is required that the tank be no more than ¼ full

### **3. Clean Exterior**

The vehicle exterior must be clean and washed so that a thorough inspection can be completed.

### **4. No personal items allowed in the vehicle**

- a. Personal items include clothes, blankets, bulk items, luggage and/or boxes
- b. Anything that is not permanently mounted or bolted to the vehicle must be removed (i.e. speaker boxes, amps, subwoofers)
- c. Exceptions – Infant car seat (must be strapped in), spare tire with jack, jumper cables and floor mats are permitted

### **5. If there is an alarm system**

The alarm remote must be provided – otherwise the alarm must be disconnected.